

Donnington and Muxton Parish Council



*Turreff Hall,
Turreff Avenue,
Donnington,
Telford, TF2 8HG
Tel: 01952 608001*

clerk@donningtonmuxtonpc.org
www.donningtonmuxtonpc.org

FULL COUNCIL MEETING

Minutes of the Full Council Meeting held at The Liz Clare Library, Donnington on 11th July 2022 commencing at 7pm.

Present: Councillors T Hoof (Chairman), I Alexander, Miss F Doran, Mrs L Dugmore, N Dugmore, J Gough, J Lavery, A Lawrence, J Thompson and J Urey.

Also Present: R Morgan (Parish Clerk) and C Furnival (Parish Council's Community Events and Engagement Officer).

22/07/48 Apologies: Councillors M Edwards, R Overton and M Rowe.

Resolved – that the apologies are accepted.

22/07/49 Declaration of Interest: As per Registers of Interest.

22/07/50 Public Session: There were no members of the public present.

22/07/51 Grant Application

Councillors considered an application for a grant from Breton Park Residents Association.

Resolved – to award Breton Park Residents Association a grant of £250.

22/07/52 Minutes: To confirm the following Minutes of the Council and its Committees:

- a. Council meeting 13th June 2022.

Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

- b. Staff and Personnel Committee meeting 14th June 2022.

Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

- c. Extraordinary Council meeting 29th June 2022.

Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

22/07/53 Matters Arising from Minutes

Councillors received updates on the following:

Donnington Wood Way Street Lighting – Councillors were informed that the Parish Council is waiting for a start date of when the work will be carried out. A press release will be made with all concerned.

Muxton War Memorial – Those present were informed that it is expected to be installed sometime in August 2022.

Bus Users Group – The Chairman informed Councillors that he had received one letter from the Chairman of Ercall Magna Parish Council who was not of the same opinion as this Council. The Chairman read excerpts from the letter.

22/07/54 Expenditure Transactions: Each Councillor received a copy of the Expenditure Transactions for June 2022.

Resolved – that the Expenditure Transactions for June 2022 are ratified and accepted as a true record.

22/07/55 Income Received: Each Councillor received a copy of the Income Report for June 2022.

Resolved – that the Income Report for June 2022 is ratified and accepted as a true record.

22/07/56 Bank Reconciliation: Each Councillor received a copy of the Bank Reconciliation as of 30th June 2022.

Resolved – that the Bank Reconciliation as of 30th June 2022 is ratified and accepted as a true record.

22/07/57 Financial Budget Comparisons: Each Councillor received a copy of the Financial Budget Comparisons as at 30th June 2022.

Resolved – that the Financial Budget Comparisons as at 30th June 2022 are ratified and accepted as a true record.

22/07/58 Traffic Calming Muxton

Councillors discussed an email to Councillor J Urey from Telford & Wrekin Council about the proposed traffic calming measures to install additional laybys around Muxton Primary School to ease parking congestion in the area. Councillor N Dugmore stated that he and Councillor A Lawrence had discussed this with Telford & Wrekin Council's Chief Executive Officer on a recent walkabout of their Ward and he was supportive of the idea. However, the Borough Council is currently investigating costs for the options provided.

Resolved – that the Clerk writes to the Borough Council to ascertain what the plans are, what the Borough Council's strategy is and timelines involved so that the Parish Council has official notice of the proposals for further discussion.

22/07/59 Donnington Junior School Projects

Councillors discussed a motion from the Chairman Councillor T Hoof for the Parish Council to fund/part fund or contribute to, the following projects at Donnington Junior School:

Exotic Zoo Trip £500

Pizza Express Trip £300

iPad Cases £568.50

30 x iPad £7,230

Resolved – to purchase 30 iPads at £7,230 and the iPad cases at £586.50 for Donnington Junior School.

22/07/60 St Matthew's School Grant

Councillors considered a motion from the Chairman Councillor T Hoof for the Parish Council to award St Matthew's School, Donnington a grant to install an outdoor stage to replace the one that has been condemned.

Resolved – to award St Matthew's School, Donnington a grant of £6,000 toward the installation of an outdoor stage to replace the one that has been condemned.

22/07/61 Disclosure and Barring Service (DBS)

Councillors considered a motion from Councillor J Urey that all Councillors should be DBS checked and certified and that a policy is put in place whereby all Councillors are DBS checked once elected.

Resolved – that a policy is adopted whereby any Parish Councillor attending any Parish Council event which involve children or vulnerable adults should be DBS checked. The Clerk was asked to contact the Borough Council and work with it on creating a safeguarding policy.

22/07/62 Saltwells Drive Footpath

Councillors considered additional drainage work at Saltwells Drive footpath at a cost of £750 to prevent future flooding problems in the area.

Resolved – to install additional drainage at Saltwells Drive footpath at a cost of £750.

22/07/63 Underpass Donnington Wood Way

Councillors discussed a motion from Councillor J Gough to request that measures are installed on the footpath and underpass that runs from Muxton to Celadine Way/The Fields to prevent motorcycles access to Granville Country Park and Donnington whilst allowing bicycles and pushchairs access.

Resolved – that the Clerk writes to Telford & Wrekin Council requesting various options and costs involved to prevent motorcycles access to Granville Country Park and Donnington. The Clerk was also asked to ensure the lighting is adequate in the underpass that runs from Muxton to Celadine Way/The Fields

22/07/64 Flagpole Turreff Hall

Councillors discussed a motion from the Chairman Councillor T Hoof for the Parish Council to erect a flagpole at Turreff Hall/Parish Office to fly the St George's Cross.

Resolved – that a flagpole is installed at Turreff Hall/Parish Office and the contract is awarded to Flagmakers.

22/07/65 Dog Poop Bag Dispensers

Councillors considered a proposal by Councillor J Gough to purchase dog poop bag dispensers to be erected in Donnington.

Resolved – to give the Clerk a budget of £2,000 to purchase dog poop bag dispensers, fixtures and fittings and poo bags. Councillors were asked to email the Clerk with suggested locations for installation.

22/07/66 Standing Orders

Councillors were asked to accept and adopt the amended Standing Orders – April 2022.

Resolved – to adopt the amended Standing Orders – April 2022 for this Parish Council.

22/07/67 Agenda Items for the Next Council Meeting

Councillors requested that the following items be included for discussion on the agenda of the next Council meeting:

Funding for Early Years – to consider giving local Early Years nurseries grants from this Parish Council.

Christmas Lights – to discuss installation dates and schedule for Christmas lights.

Christmas Festival Muxton Primary School – to discuss supporting Muxton Primary School Christmas Festival.

Obnoxious Smells Muxton – to consider what can be done regarding the noxious smells coming from near the junction of Wellington Road, Muxton/School Road, Donnington.

22/07/68 Date of next meeting

The Chairman informed Councillors that the next Council meeting will be held on Monday 12th September 2022 at the Liz Clare Library, Donnington commencing at 7pm.

The meeting closed at 2005hrs.

Signed:

Date: